

**U.S. DEPARTMENT OF STATE
U.S. EMBASSY Lusaka, PUBLIC AFFAIRS SECTION
Notice of Funding Opportunity**

Funding Opportunity Title: U.S. Ambassadors Fund for Cultural Preservation
Funding Instrument Type: Grant
Deadline for Applications: December 6, 2019
CFDA Number: 19.025
Floor on Amount of Individual Awards: US \$10,000 per project
Ceiling on Amount of Individual Awards: US \$200,000 per project

What is the U.S. Ambassadors Fund for Cultural Preservation?

The U.S. Ambassadors Fund for Cultural Preservation (AFCP) supports the preservation of cultural sites, cultural objects, and forms of traditional cultural expression in more than 100 developing countries around the world. AFCP-supported projects include the restoration of ancient and historic buildings, assessment and conservation of rare manuscripts and museum collections, preservation and protection of important archaeological sites, and the documentation of vanishing traditional craft techniques and indigenous languages.

Project Categories

AFCP supports preservation projects in the following three categories:

1. **Cultural Objects and Collections** from a museum, site or similar institution:

This includes archaeological and ethnographic objects, paintings, sculpture, manuscripts, photographic and film collections and general museum conservation activities.

Proposals in this category may involve, for example:

- Conservation treatment for an object or collection of objects;
- Needs assessment of a collection with respect to its condition and strategies for improving its conservation purposes;
- The creation of safe environments for storage or display of collections;
- Specialized training in the care and preservation of collections;

2. **Cultural Sites:**

This includes (but is not limited to) historical buildings and sites, sacred places, monuments, and archaeological sites.

Proposals in this category may involve for example:

- Restoration of an historic building;
- An archaeological survey as a component of a preservation plan;
- Preservation management planning for a site;
- Documentation of sites in a region for preservation purposes;

3. **Forms of Traditional Cultural Expression:**

This includes the documentation and audiovisual recording of traditional music, indigenous languages and dance forms for broad dissemination as the means of teaching and further preserving them, or support for training in the preservation of traditional applied arts or crafts in danger of extinction.

Proposals in this category may involve for example:

- Documenting and audiovisual recording of traditional music and dance forms as part of a traditional expression and making the information and recordings available;
- Support for training in the preservation of traditional arts or crafts that are threatened by extinction.

Project Size:

AFCP supports small, medium and large scale projects.

Exclusions:

AFCP **does not** support the following:

- Preservation or purchase of privately or commercially owned cultural objects, collections or real property;
- Conservation of natural heritage (physical, biological and geological formations, paleontological collections, habitats of threatened species of animals and plants fossils etc);
- Preservation of news media (newspaper, newsreels etc);
- Archaeological excavations or surveys for research purposes
- Historical research, except in cases where historical research is justifiable and integral to the success of the proposed project;
- Construction of new buildings
- Commissions of new works of arts or performances for commemorative or economic development purposes;
- Acquisition or creation of new collections for new or existing museums;
- Creation of replicas or re-creation of cultural objects or sites that no longer exist;
- Relocation of cultural objects or collections, unless part of a larger, clearly defined conservation effort;
- Remove of cultural objects or elements of cultural sites from the county for any reason;
- Cash reserves, endowments or revolving funds – funds must be expected within the award period and may not be used to create an endowment or revolving fund or otherwise spent over many years;
- Costs of fund-raising campaigns for preservation;
- Costs for administrative time or materials not directly related to performing project work;
- Costs of work performed prior to announcement of the award;
- Contingency or miscellaneous fees;
- Administrative staff or administrative fees greater than 5% of the overall project costs;
- International travel, except in cases where travel for outside specialists is justifiable and integral to the success of the proposed project (international travel will be considered on a case-by-case basis).
- Awards to individuals

Proposal Requirements:

All project proposals must include or address the following:

- Project basics, including title, project dates, and AFCP focus area
- Project applicant information, including contact information, DUNS Number, and SAM registration status
- Purpose and summary
- Description
- Time frame

- Statement of importance highlighting the historic, architectural, artistic, or cultural (non-religious) values of the site, collection, or form of traditional expression
- Statement of urgency indicating the severity of the situation and explaining why the project must take place now
- Statement of sustainability outlining the steps or measures that will be taken to maintain the site, object, or collection in good condition after AFCP-supported project is complete
- Rationale for U.S. support
- Detailed description of direct and indirect beneficiaries: number, gender, age, location
- Detailed project budget – itemized, “no miscellaneous,” add cost-share of other donors (quantify in-kind contributions if not cash contribution)
- Recipient information
- Resumes of the project coordinator and professional staff
- Official permission to undertake the project
- Other funding sources (if any)
- At least three digital images (JPEGs) or audiovisual files of the site, object, or form of expression to be addressed in the proposed project.

Who Can Apply

Project proposals will be accepted from among the following:

- Non-governmental organizations
- Museums
- Government Ministries of Culture or similar institutions

DUNS Number and SAM Registration: Applicants must have a Dun & Bradstreet Universal Numbering System (DUNS) number, a NATO Commercial and Government Entity (NCAGE) code, and be registered in the System for Award Management (SAM) prior to submitting full applications. It is mandatory for applicants to have a DUNS and SAM.gov registration unless they meet one of the exemptions specified in the Federal Assistance Directive (<http://a.m.state.sbu/sites/OPE/FA/SitePages/Policy.aspx>).

The DUNS/NCAGE/SAM.gov process can take weeks/months, especially for non-U.S. applicants. Applicants may acquire DUNS numbers at no cost by calling the dedicated toll-free DUNS number request line at 1-866-705-5711 or by requesting a number online at <http://fedgov.dnb.com/webform>. Non-U.S. based applicants may request a NCAGE code at <https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx>. SAM is the official, free on-line registration database for the U.S. government. SAM.gov replaced the Central Contractor Registration (CCR), the Online Representations and Certifications Application (ORCA), and the Excluded Parties List System (EPLS) in July 2012. SAM.gov collects, validates, stores, and disseminates data in support of federal agency acquisition and grant award mission. Registration in SAM is free: <http://sam.gov>

Application Screening Criteria:

The U.S. Embassy in Lusaka will conduct a preliminary review of submitted project proposals and vet all prospective recipients for suitability and reputable performance in cultural preservation or similar activities and submit them to the Department of State for further and final review. The Cultural Heritage Center in Washington, DC will screen all applications for technical eligibility based on the objectives, priorities, requirements, ineligible activities, and unallowable costs contained in this funding opportunity. The Center may deem applications ineligible if they do not fully adhere to the criteria stated herein.

For further details please call the U.S. Embassy, Public Affairs Section:

Tel: 260-211-357-407

Please submit your application via email:

Email: LusakaPASGrants@state.gov

The deadline to submit applications is **December 6, 2019.**