



GSO/ Procurement Section
Subdivision 694/Stand 100
Ibex Hill Road
Lusaka, Zambia

February 19, 2021

Dear Prospective Quoter:

SUBJECT: Request for Quotation Number 19ZA6021Q0001 for Swimming Pool Maintenance Services to the US Mission in Lusaka, Zambia.

The Embassy of the United States of America invites you to submit a quotation for Swimming Pool Maintenance Services to the US Mission in Lusaka, Zambia.

The Embassy intends to conduct a pre-quotation conference, and all prospective quoters who have received a solicitation package are invited to attend. See Section 3 of the attached Request for Quotations (RFQ) for the time, date, and other details.

Submit your proposals on or before **Monday 22 March, 2021 at 16:00 pm local time**. No quotations will be accepted after this time

SPECIAL NOTE – In your bid, DO NOT mention prices, deals, or discounts in any place other than the pricing portion of Section 1.

Submit your quotations by email to: Lusaka-GSO-Contracts@state.gov or in a sealed envelope marked as follows.

Proposal Enclosed
Swimming Pool Maintenance Services Contract
19ZA6021Q0001
Contracting Officer
U.S. Embassy Lusaka

**Subdivision 694/Stand 100
Ibex Hill Road
Lusaka, Zambia.**

In order for a quotation to be considered, you must also complete and submit the following:

1. Fill in the "SF-1449" form
2. Section 1 Pricing;
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3 and 4.

An award, if one is made, will only be made to vendors which are registered in the System for Award Management (SAM). If you are registered in SAM, please provide proof upon bidding. We encourage all vendors which may bid either on this solicitation or in the future to start now and complete the SAM registration process.

The guidelines for registration in SAM are also available at:
<https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx>

Direct any questions regarding this solicitation to Lusaka-GSO-Contracts@state.gov. In the subject line of your e-mail, make sure to type **"19ZA6021Q0001 for Swimming Pool Maintenance Services Questions"**.

Sincerely,



Kyle Missbach
Contracting Officer