



EMBASSY OF THE  
UNITED STATES OF AMERICA  
LUSAKA, ZAMBIA

November 10, 2016

Dear Prospective Quoter:

**Subject: REQUEST FOR QUOTATIONS -Solicitation Number SZA600-17-PR5842319 -  
Install new network & power points at CDC office**

The Embassy of the United States of America invites you to submit bids for the **Installation of new network & power points at the Centers for Disease Control and Prevention (CDC) office** on Independence Avenue.

To facilitate this, a site visit has been arranged for **Thursday November 17<sup>th</sup>, 2016 at 14.30hrs at CDC**. If you would like to attend, kindly email a list of your personnel details i.e. Name and NRC details to [Lusaka-Procurement@state.gov](mailto:Lusaka-Procurement@state.gov) by **NOON Tuesday November 15<sup>th</sup>, 2016**. This is required to facilitate access clearance in advance.

Your sealed bid must be submitted with the subject line **“Quote for Solicitation Number SZA600-17-PR5842319 - Install new network & power points at CDC”** on or before 16:00 hours (Lusaka Time) on Monday November 21, 2016.

Ensure it is clearly marked to read **“Attention Contracting Officer”**. Deliver your bid document to the American Embassy service CAC on Subdivision 694/Stand 100, Ibex Hill Road Kabulonga District. No quotes will be considered if delivered to any other address than stated above, and no quotes will be accepted after the solicitation closing date and time.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price and technically acceptable. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Direct any questions regarding this solicitation by email to [Lusaka-Procurement@state.gov](mailto:Lusaka-Procurement@state.gov)

Sincerely,

John McDonald  
Contracting Officer

Enclosures: **SZA600-17-PR5842319**