

## POSITION ANNOUNCEMENT

### **Senior Mentor and Assistant Editor for the Scientific Communication Workshops and Mentorship Program and the Public Health Bulletin**

#### **Background**

With the financial support of Bloomberg Philanthropies, the U.S. Centers for Disease Control and Prevention (CDC) plans to collaborate with the Zambian Ministry of Health (MOH) to build the country's capacity and develop sustainable approaches in using scientific data to guide and support program decision making and policy development.

This will be done through the development and implementation of a **Scientific Communication Workshops and Mentorship program**. The aim is to develop a cadre of in-country scientific communications experts. Workshop attendees will include trainees in CDC's Field Epidemiology Training Program (FETP) in Zambia, staff in the MOH, universities, non-governmental organizations, and international organizations.

In addition, CDC will work with the MOH to develop a national **Public Health Bulletin**. The bulletin will serve as the primary vehicle for scientific publication of timely, accurate, objective, and useful public health information and recommendations.

CDC will hire one full-time consultant who will work on both the Scientific Communication Workshops and Mentorship program and the Public Health Bulletin, splitting his or her time equally between the two positions.

The selected candidate will work **20 hours per week as a senior mentor in scientific communication and 20 hours per week as an assistant editor** for the soon to be created Public Health Bulletin.

**The 12-month full-time contract will start on March 21, 2016 and end on March 31, 2017. The position is located in Lusaka.**

#### **Senior mentor description**

As a senior mentor, the candidate will provide teaching, coaching, and mentorship to FETP trainees and others who plan to write and submit scientific manuscripts and abstracts to journals and conferences. The senior mentor will also work closely with the in-country project coordinator to supervise the other five associate mentors hired for the program.

#### **Assistant editor description**

The senior mentor will also work **20 hours per week as an assistant editor** for the soon to be created Public Health Bulletin. The assistant editor will work closely with the Managing editor and others on the staff of the bulletin on assigned projects.

#### **Education requirement**

- PhD, Medical Degree, or equivalent in a scientific field (biology, epidemiology, medicine, or comparable) from an accredited university in Zambia or abroad
- At least 5 years' experience in teaching

#### **Skills and qualifications**

- Knowledgeable in the subject matter: scientific research, preferably in epidemiology
- Experienced educator, who has taught in a classroom environment
- Experienced mentor, who has supervised students on writing projects such as theses, dissertations, or other publications
- Experienced writer, who has published in peer-reviewed journals in English

### **Duties and responsibilities**

- **March 21 to 24, 2016 (4 days):** Attend a 4-day Training-of-Trainers (TOT) workshop (along with other mentors) where the mentors
  - Learn the concepts of adult learning and instructional strategies
  - Master the topics of the 2-week scientific communication course that they will teach
- **Between April 1 and June 2016:** Recruit and select the participants who will attend the scientific communication course and provide ongoing mentorship after the course
- **Between April and June 2016:** Deliver (teach) components of the scientific writing course on TWO different occasions as part of the 2-week scientific communication course
- **June 2016 (1 day to be determined):** Meet with the program leaders to review and evaluate the program, discuss expectations, next steps, etc...
- **April 1, 2016 to March 31, 2017**
  - Provide ongoing mentorship to FETP trainees and others who attend the scientific communication course to help them publish articles in national and international scientific journals as well as abstracts and/or posters (10 hours per week)
  - Supervise the other mentors and work alongside the in-country project coordinator on day-to-day operations of the program (10 hours per week)
  - Work with the in-country Managing editor to review content for the soon to be created Public Health Bulletin (20 hours per week)

### **Requirements**

- Available to attend a TOT workshop for 4 days (March 21-24, 2016)
- Available to teach components of the scientific communication course on TWO separate occasions (Between April and June 2016)
- Available for a 1-day meeting to evaluate the program (June 2016, date to be determined)
- Available to provide 20 hours per week writing mentorship
- Available to work 20 hours per week with the in-country Managing editor of the Public Health Bulletin
- Meet education requirement as stated above
- Expertise in scientific communication in English, demonstrated by at least 5 English language first-authored manuscripts indexed in PubMed
- Fluency in English
- Full-time resident of Lusaka, Zambia

### **Salary**

- 30,000 US\$ per year

**Deadline for application**

- Application deadline is March 7<sup>th</sup>, 2016. Selected candidates will have an in-person interview on March 14, 2016. The selected candidate is expected to start work on March 21, 2017.
- The online application is available at <https://form.jotform.com/60384682999172>