



EMBASSY OF THE  
UNITED STATES OF AMERICA  
LUSAKA, ZAMBIA

**GSO/ Procurement Section  
Subdivision 694/Stand 100  
Ibex Hill Road  
Lusaka, Zambia.**

**January 20, 2016**

Dear Prospective Quoter:

SUBJECT: Solicitation Number *SZA600-16-Q-0001 for Pest Control Management Services* to the US Mission in Lusaka, Zambia.

The Embassy of the United States of America invites you to submit a quotation for Pest Management Services to the US Mission in Lusaka, Zambia. The annual estimates of pest management services to be rendered are for eighty five housing units.

The Embassy intends to conduct a pre-quotation conference, and all prospective quoters who have received a solicitation package are invited to attend. See Section L of the attached Request for Proposals (RFP) for the time, date, and other details.

Submit your proposals on or before **Thursday 18 February, 2016 at 16:00 pm local time**. No quotations will be accepted after this time

**SPECIAL NOTE – In your bid, DO NOT mention prices, deals, or discounts in any place other than the pricing portion of Section B.**

Submit your quotation in a sealed envelope marked as follows.

**Proposal Enclosed Pest Control Management Services Contract  
SZA600-16-Q-0001  
Contracting Officer  
U.S. Embassy Lusaka  
Subdivision 694/Stand 100  
Ibex Hill Road  
Lusaka, Zambia.**

In order for a quotation to be considered, you must also complete and submit the following:

1. Fill in the “SF-33” form

2. Section B Pricing;
3. Section K, Representations and Certifications;
4. Additional information as required in Section L and M.

An award, if one is made, will only be made to vendors which are registered in the System for Award Management (SAM). If you are registered in SAM, please provide proof upon bidding. We encourage all vendors which may bid either on this solicitation or in the future to start now and complete the SAM registration process.

Direct any questions regarding this solicitation to [Lusaka-GSO-Contracts@state.gov](mailto:Lusaka-GSO-Contracts@state.gov). In the subject line of your e-mail, make sure to type "***SZA600-16-Q-0001 for Pest Control Management Services Questions***".

Sincerely,



The Contracting Officer